



Pilton Community College
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LAR/jh

5th July 2021

Dear Parents/Carers

As you will be aware, we hold punctuality to and within school as a key requirement for all our students. It teaches them the importance of organisation, responsibility and respect, all of which will hold them in good stead when they move on from us into the world of work or further education.

Following the introduction of our new late to school system, we have seen a significant improvement in students getting to school on time. I would like to take this opportunity to thank parents for all their support in helping to organise and instil in their children the importance of being on time

At present a student is late for school if their tutor has finished taking the register in registration time, which starts at 8.45am.

You will continue to be notified by text or phone call if your child is late to school.

The next stage in the development of this system is making sure students are on time for their lessons within the school day. Again, the vast majority of students are responsive to our bell system and are prompt in their attendance to lessons.

From 12th July 2021 there will be some further changes to the 'Lates' system in school:

Within the school day, if a student arrives after the teacher has completed their lesson register they will receive a **late to lesson** mark.

- On a student's first **late to lesson** in a half term you will receive a text message.
- On a student's second **late to lesson** in a half term you will receive another text message.
- On a student's third and all subsequent **lates to lesson** in a half term the student will be required to attend an after school detention.
- At the end of the half term all students will re-start the next half term with zero lates in this system.

As most students are not late to lesson more than once or twice a half term this will not affect the vast majority of our students directly, but should impact on a handful of those regularly coming into lessons late and potentially disrupting the learning of others.

If you have any questions about this please contact me at school on tlark@pilton.college or 01271 374381.

Yours faithfully

Mr Tim Lark
Assistant Headteacher