

11th October 2021



Pilton Community College
Chaddiford Lane
Barnstaple EX31 1RB
T: 01271 374381
E: admin@pilton.college
W: piltoncollege.org.uk

Dear Parents/Carers

Firstly can I say how impressed I am with the start year 7 have made settling into the routines and expectations of the school. It is a real pleasure to see and interact with the year group around school.

As you will be aware we hold punctuality to and within school as a key requirement for all our students. It teaches children the importance of organisation, responsibility and respect, all of which will hold them in good stead when they move on from us into the world of work or further education.

We have two 'lates' systems in operation at the school. Both of which we do not use with year 7 in their first half term, this allows them to settle in and find their feet getting to school and finding all of their lessons. Now year 7 have been in school for several weeks we will bring them in line with the rest of the school in terms of our expectations of being on time to school and their lessons. These systems will be in place for year 7 from Monday 1st November 2021.

LATES TO SCHOOL:

The school day starts at 8.45am if a student arrives after the teacher has completed their tutor register they will receive a **late to school** mark.

- On a student's first **late to school** in a half term you will receive a text message.
- On a student's second **late to school** in a half term you will receive another text message.
- On a student's third and all subsequent **lates to school** in a half term the student will be required to attend an after school detention.
- At the end of the half term all students will re-start the next half term with zero lates in this system.

LATES TO LESSON:

Within the school day if a student arrives after the teacher has completed their lesson register they will receive a **late to lesson** mark.

- On a student's first **late to lesson** in a half term you will receive a text message.
- On a student's second **late to lesson** in a half term you will receive another text message.
- On a student's third and all subsequent **lates to lesson** in a half term the student will be required to attend an after school detention.
- At the end of the half term all students will re-start the next half term with zero lates in this system.

As most students are not late more than once or twice a half term this will not affect the vast majority of our students directly, but should impact on a tiny number of our students regularly coming into tutor period late or not moving around school promptly enough and potentially disrupting the learning of others.

If you have a genuine reason for your child being late to school please contact us on 01271 374381, we will then not count this late in our system, likewise if a school bus is delayed we will also take this into account.

If you have any questions about this please contact me at school on tlark@pilton.college or 01271 374381.

Yours faithfully

Mr T Lark
Assistant Headteacher